



CARA SPENCER
MAYOR

CITY OF ST. LOUIS
OFFICE OF THE DIRECTOR
DEPARTMENT OF PUBLIC SAFETY
1200 MARKET STREET, ROOM 401
ST. LOUIS, MISSOURI 63103-2860



SHAWN DACE
DIRECTOR

Honorable Board of Estimate and Apportionment
c/o Mayor's Office
1200 Market St. Rm.200
St. Louis, MO 63103

9/1/2026

RE: Table of Organization Change – Delete Positions / Add Positions

Dear Honorable Board Members:

The Department of Public Safety is requesting the following changes:

Delete Positions – Civilian Oversight Board (1000.17.635000)

One (1) Legal Investigator I – 2351 – 206 G
One (1) Legal Investigator II – 2352 – 209 G

Delete Positions – Director of Public Safety (1000.17.610000)

One (1) Executive Assistant I – 1628 – 213 G

Add Positions –Director of Public Safety

One (1) Program Manager II – 1694- 214 M (1000.17.610000)
One (1) Executive Assistant II – 1629 - 216 M (1000.17.610000)
One (1) Executive Assistant I- 1628 – 213 G (Grant Funded 1507.17.610005)
Two (2) Program Specialist I – 1696 – 203 G (Grant Funded 1507.17.610005)

A filled Program Manager II position in the Office of Violence Prevention was cut from the FY27 budget. The Program Manager II position will be added to the Director's Office in order to retain this vital worker. This position will focus on reentry and violence prevention programming.

The Executive Assistant I position is being changed to an Executive Assistant II in order to attract the level of candidates with the qualifications that are needed to work on policies, strategies, and develop initiatives within the Department of Public Safety.

The Department of Public Safety is working to launch several new grant funded programs. One of these new programs will take place in St. Louis Public Schools. The two grant funded Program Specialist I positions in this request will serve as instructors for that program.

The grant funded Executive Assistant I position will serve as an assistant to the grant funded Executive Director of the Criminal Justice Coordinating Council and will also oversee the running and the three grant funded programs to ensure program goals and objectives are being met.

Respectfully,

A handwritten signature in black ink, appearing to read "Shawn Dace". The signature is fluid and cursive, with the first name "Shawn" written in a more compact, stylized manner and the last name "Dace" written in a more open, flowing script.

Shawn Dace, Director of Public Safety

Division of Public Safety-Director's Office Organizational Chart

